Position: Barista/Bartender
Employee Type: Substitute (no regular hours but will never exceed 30/week), Hourly, Non-exempt
Reports To: Café Manager
Work Schedule: As Needed, but between 10:30am-9pm
Wage: $16/hour plus tips

Overview:

The Center for Fiction has connected writers and readers for over two hundred years. We encourage people to read and value fiction, and we support and celebrate its creation and enjoyment. We do this by providing access to books, supporting emerging writers, introducing children to contemporary books and authors through our KidsRead program, and nurturing diverse readers of all ages through our educational and public programs. In the past year, over 200,000 visitors came to us in person at The Center in Brooklyn, and almost 40,000 people participated in our programs. As a longtime home for readers and writers, we know that fiction expands our capacity for empathy and connection, and that sharing stories transforms communities.

As part of The Center, we run a café & bar on our ground floor between our bookstore and event space. During the day the café serves as a lively community space where writers work, kids read books, and friends catch up. In the evening, we serve patrons attending our events and classes.

Job Description:

We’re hiring a dynamic human to step in as needed as a barista and bartender at The Center’s bustling café and bar. The café features a selection of locally baked pastries, small bites, as well as a menu of craft cocktails and natural wine. This is a fun work environment and our main requirements include an interest in hospitality as well as literature, a passion for customer service, and a willingness to develop and learn new skills. Barista experience and Food Handler’s License are strongly preferred. Come make coffee and cocktails, all the while surrounded by books!

Responsibilities:

- Prepare and sell coffee, cocktails and snacks
- Provide excellent customer service and a welcoming environment
- Assist with stocking and food preparation
- Maintain a clean and healthy environment
- Work as a part of team to oversee events and activities in our public spaces
Qualifications:

- Reliable, organized, and detail-oriented
- Strong customer service orientation
- Barista experience and food handler’s license preferred
- Able to lift 50lbs
- Comfortable standing for a shift of up to 8 hours

Ideal Candidate:

- Values diversity of thought, backgrounds and perspectives
- Commitment to the experiences of those from historically marginalized groups, as well as an understanding of the challenges facing Black, Indigenous, People of Color
- Excellent interpersonal and team skills, extremely collegial
- Demonstrated resourcefulness and good judgment
- Ability to multitask while maintaining vigilant attention to details
- Integrity/ethics beyond reproach
- Dependability, able to step in as needed
- Connected to the mission of The Center for Fiction

How to Apply
Please send a cover letter and resume as a single PDF to jobs@centerforfiction.org with “2024 Barista/Bartender” in the subject line. Please, no calls. Deadline: July 8, 2024

We have a deep commitment to equity and diversity, stemming from our goal of expanding access to literature, and our current commitment to amplify under-represented voices and diversify our staff. Individuals from these communities are encouraged to apply. As an Equal Opportunity Employer we respect and value diversity and inclusion, and engage employees without regard to race, religion, creed, color, national origin, sex, age, disability, marital status, familial status, military status, domestic violence status, sexual orientation, predisposing genetic characteristics, or any other factor protected by applicable federal, state or local laws.